

**MINUTES
BOARD OF DIRECTORS
HUGHES COUNTY CONSERVATION DISTRICT
419 EAST HIGHWAY
HOLDENVILLE, OKLAHOMA 74848**

DATE: January 14, 2010

TIME: 8:30 a.m. to 9:27 a.m.

MEMBERS PRESENT: Sam McClure, Chair
Steve Enos, Secretary/Treasurer
Harvey Price, Member
Dale Jenkins, Associate Member

OTHERS PRESENT: Brent Reavis, District Conservationist, NRCS
Andrea Jones, District Secretary
Alvin Foster, Engineering Aide
Jami McVeigh, Soil Conservationist, NRCS
O.B. Boyd, Soil Technician, NRCS
Michael Vance, Unallocated Other

NOT PRESENT: Randolph Cotten, Vice-Chair
Leon Russell, Member – *with his wife Wandine who had a stroke*

(1) Call Meeting to Order – Chair.

The meeting was called to order by Sam McClure, Chairman of the Board. He noted this was a regular scheduled meeting in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Section 301 and following. Notice of this meeting was posted at 9:30 a.m. on Monday, January 11, 2010, at the front entrance of the District office.

(2) Approval of Minutes of the December 10, 2009 Regular Meeting and December 16, 2009 Locally Led Meeting.

Mr. McClure noted that Brent Reavis had been marked as present at the last meeting when he was not there.

Mr. Price made a motion, seconded by Mr. Enos to approve the minutes of the December 10, 2009 regular meeting as corrected. Aye votes: Mr. Enos, Mr. Price and Mr. McClure. Nay votes: none. Motion carried.

Mr. Enos made a motion, seconded by Mr. Price to approve the minutes of the December 16, 2009 Locally Led meeting as corrected. Aye votes: Mr. Enos, Mr. Price and Mr. McClure. Nay votes: none. Motion carried.

(3) Consideration of and Possible Action on District Employee Timesheets and Leave Records for the Month of December, 2009.

The Directors reviewed employee time sheets and leave records for the month of December on Andrea Jones, Alvin Foster and Michael Vance.

Mr. Enos made a motion, seconded by Mr. Price to approve employee time sheets as presented. Aye votes: Mr. McClure, Mr. Price and Mr. Enos. Nay votes: none. Motion carried.

(4) Consideration of and Possible Action on Financial Statement for Period Ending December 31, 2009.

Mr. Enos reviewed the financial records, bank statements and other accounts payable, such as the telephone bill, for period ending December 31, 2009. The financial statement is attached hereto as Exhibit A.

Mr. Enos made a motion, seconded by Mr. Price to approve the financial statement as presented. Aye votes: Mr. Price, Mr. McClure and Mr. Enos. Nay votes: none. Motion carried.

(5) Consideration of and Possible Action on District Reimbursement Claim and Payment of Bills Owed by District

Ms. Jones reviewed the bills for the month of December on: AT&T, AT&T Mobility, City of Holdenville, Sandy Coburn, Fuzzell's Business Equipment, Holdenville News, OG&E, Oklahoma Natural Gas and Wal-Mart.

Mr. Enos made a motion, seconded by Mr. Price to pay the District bills. Aye votes: Mr. Enos, Mr. Price and Mr. McClure. Nay votes: none. Motion carried.

(6) Consideration of and Possible Action on the Following District Operations Items:

(a)Vote in open session on whether to enter executive session as authorized by Title 25 Sec. 307(B)(7) to discuss, approve and/or review Grazing Plan for Nettie Frazier and HEL Plan for James Carl Oliphant.

The Board did not enter into executive session unless someone came into the office. The board reviewed the Grazing Plan for Nettie Frazier on 40 acres and the Highly Erodible Land (HEL) plan for James Carl Oliphant on 12 acres.

Mr. Enos made a motion, seconded by Mr. Price to approve both plans as presented: Aye votes: Mr. McClure, Mr. Price and Mr. Enos. Nay votes: None. Motion carried.

Page 3
Hughes County Conservation District
January 14, 2010

(b) Review and/or Approve NRCS/OCC Agreements.

Ms. Jones reviewed the Natural Resources Conservation Service/Oklahoma Conservation Commission (NRCS/OCC) agreement for the month of December with the board

Mr. Price made a motion, seconded by Mr. Enos to approve NRCS/OCC as presented: Aye votes: Mr. McClure, Mr. Price and Mr. Enos. Nay votes: None. Motion carried.

(c) Review and/or Approve OACD State Meeting Expenses.

Ms. Jones reviewed the registration forms with the board, she noted that she would have to change the totals to remove Mr. Russell's wife from the totals as she would be unable to attend due to a stroke. She also noted that she had already given one room to Pittsburg County Conservation District, so the check to the hotel would be for two rooms and not three.

Mr. Price made a motion, seconded by Mr. Enos to approve OACD State meeting expenses for registration and room reservations. Aye votes: Mr. McClure, Mr. Price and Mr. Enos. Nay votes: None. Motion carried.

(d) Review and/or Approve State Cost-Share Program Year 12.

The Board reviewed the information for Program Year 12.

Mr. Enos made a motion, seconded by Mr. Price approve Program Year 12 to be the same as Program Year 10, with the application period to run from January 19, 2010 to March 5, 2010. The rules will be as follows: that the District participate in Program Year 12; that no board members are allowed to participate; that Randolph Cotten serve as the authorized District representative and Brent Reavis serve as the Technical Representative; that the approved practices will be Pasture & Hay Planting (512) combined with Nutrient Management (590) at a cost-share rate of 75% each and with a maximum of \$1,800 on Pasture & Hay Planting and \$1,200 on Nutrient Management and also the practice of New Pond Construction (378) at a rate of 50% with a maximum of \$1,500 and with a minimum of \$450; that the allocation period extends from January 19, 2010 to March 5, 2010 with applications to be accepted at the District Office; and that the District advertize in the 3 local papers until that time; and that the District reserves the right to reopen the allocation period with another program if all the allocated funds are not used for these 3 practices. Aye votes: Mr. Enos, Mr. McClure and Mr. Price. Nay votes: none. Motion carried.

(e) Review and/or Approve Assessment paperwork on Big Wewoka Creek Site #35.

Mr. Reavis reviewed this with the Board, no action was needed.

(f) Review and/or Approve Set District Liaison to Ethics Commission.

Mr. Price made a motion, seconded by Mr. Enos to approve Ms. Jones as District Liaison: Aye votes: Mr. McClure, Mr. Enos and Mr. Price. Nay votes: None. Motion carried.

(g) Review and/or Approve 2010 Mileage Rate.

Ms. Jones noted that the new mileage rate for 2010 will be .50¢ per mile.

(h) Review and/or Approve Term of Appointment – S. Enos.

Ms. Jones noted that the Term of Appointment for Mr. Enos and the District Director Position #3 for Mr. Cotten would be up this year.

(i) Review and/or Approve Sprig Bids for Mailing.

Mr. Price made a motion, seconded by Mr. Enos to approve the sprig bids for mailing and will be opened at next months meeting: Aye votes: Mr. McClure, Mr. Enos and Mr. Price. Nay votes: None. Motion carried.

(j) Review and/or Approve Employee Evaluations.

Mr. Enos made a motion, seconded by Mr. Price to table this item until next months meeting: Aye votes: Mr. McClure, Mr. Enos and Mr. Price. Nay votes: None. Motion carried.

(k) Review and/or Approve Equipment Supply and Needs.

Mr. Foster reported that he had not gotten any diesel as yet as he had heard the prices would be going up. Directors gave go ahead to purchase.

(7) Reports:

(a) Conservation District Directors

Mr. Price said he was glad to see warmer weather.

Mr. Enos had nothing further to add.

Mr. McClure informed the board of the status of Mr. Russell's wife. He noted that she had a major stroke and was paralyzed on her left side. She would be in rehab for quite some time. He also said that this had been the best Christmas Party to date and Ms. Jones needs a gold star for coordinating it.

Mr. Jenkins stated that he would be assisting with the Production Steer Program and that the 20 steers would be shown at the Expo Building prior to the Carcass Sale on March 11th.

(b) Conservation District Staff

Mr. Foster said everything had gone good with the Christmas party.

Mr. Vance said it was a good Christmas party and he was happy not to be busting ice anymore.

Ms. Jones provided a written report documenting her activities (See Attachment A – Page 8).

(c) NRCS District Conservationist

Brent Reavis, District Conservationist (D.C.), deferred to Mr. McVeigh on the D.C. report.

(d) NRCS Soil Conservationist

Jami McVeigh, Acting D.C., reported that Mr. Boyd had staked a centerline and a pond with Mr. Foster. He also stated that they had been getting ready for the 2010 Conservation Security Program (CSP) and that the 6 applications received should make the cut. He noted that he had been paying people on practices. He ended by saying that this was his last day here at Holdenville and that it had been a good 2 ½ years, but he was looking forward to the shorter drive.

(e) NRCS Soil Technician

O.B. Boyd, Soil Technician (S.T.), reported that they had found some problems during watershed inspections. He noted that Little Wewoka Creek site #7 had a big hole at the discharge end. He also noted that they had gotten bids on concrete and pipe and that Ms. Jones had submitted funding requests to OCC.

(8) Correspondence Reviewed

(a) NRCS Monthly Activities Report.

Ms. Jones noted that a copy would be available soon for anyone interested in reviewing it.

(b) Stacy Hansen – Carbon Verifier Part I Training – Sign-up.

The board reviewed the e-mail for the Part I Training for the Carbon Verifier program which would be held on the last day of the State Meeting.

(c) Clay Pope – Additional Budget Cut Announced.

The Board reviewed the e-mail from Mr. Pope where he informs all districts that the cut the Commission would have for December was up from 5% to 10%.

(d) Tulsa World – State’s Budget Deficit Biggest.

The board reviewed the news article from the Tulsa World where it stated that Oklahoma had the largest state budget deficit in the nation.

(9) Public Comments

There were no public comments at this time.

(10) New Business

There will be a going away party for Mr. McVeigh at noon in the office.

(11) Adjournment

The next scheduled meeting of the Hughes County Conservation District will be held on Thursday, February 11, 2010 at 8:30 a.m. There being no further business, Mr. McClure adjourned the meeting.

Sam McClure, Chairman

Date

Page 7
Hughes County Conservation District
January 14, 2010

Copy: ***Oklahoma Conservation Commission***
Mike Thralls, Executive Director
Virginia Kidd, Area V Member

Natural Resources Conservation Service
Jamey Wood, Asst. State Conservationist Zone 4, Field Operations

Oklahoma Association of Conservation Districts
Scotty Herriman, President
Joe Parker, Vice President
Randolph Cotten, Area V Director

Attachment "A"

DISTRICT SECRETARY'S REPORT

Projects in Process:

Cost-Share Program Year 11 and Year 12

- PY11 - Still pulling info and maps to give to OB to rank
- PY12 – Getting paperwork ready for application period

Update Webpage

- Update Agenda and minutes. – Add button for Special Meeting Minutes
- Working on News article for PY12
- Removing Blue Thumb Pictures and articles
- Update with 2010 Meeting dates
- Update NRCS personnel – Soil Conservationist position vacant (after today)

State Meeting

- Reserved 3 Rooms at Sheraton – check ready to be signed and mailed
- Registration forms ready to be mailed – check ready to be signed and mailed
- Need to purchase Silent Auction Item

Annual Celebration

- 44 attendees – largest gathering

End of Year

- Working on W-2's, W-3's;
- Cleaning out files
- Revised employee payroll worksheets with new figures from Confirmation of Benefits
- New Mileage Rates – change mileage request forms
- Changed employee Earnings Records to reflect changes to "Taxable Wages"

Watershed Operations & Maintenance

- Prepared five applications for O&M – mailed to OCC

Donated Leave

- Donated 40 hours to 2 employees in need of additional leave

Blue Thumb

- Handed out Reagents to schools – Ordered more
- Ordered new Dissolved Oxygen bottles for Moss school kit
- Will be going out to Gobbler Creek site with Moss to gather site information – including latitude/longitude

Upcoming Events:

1/18/2010 – Martin Luther King Day – Office Closed

1/29/2010 – Sam McClure Birthday

2/15/2010 – President's Day – Office Closed

2/21/2010 to 2/23/2010 – OACD State Meeting at Reed Center in Midwest City